

**ORACLE FIRE DISTRICT BOARD MEETING MINUTES**  
**OCTOBER 10, 2018 / Approved NOVEMBER 14, 2018**

Meeting was officially called to order at 5:36 pm, WEDNESDAY, October 10, 2018 at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER / ROLL CALL:**

Members Present: Chairman Hill, Clerk McMurry, OFDBM Brown, OFDBM Bristow, and OFDBM Ramsay

Staff Present: Chief Jennings, Admin. Manager Acosta and Admin. Assist. Lilliana Gallego.

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO PUBLIC** No response.

**3. ACCEPTANCE OF THE PREVIOUS MINUTES**

OFDBM Bristow made a motion to accept the minutes from the meeting on Sept 12. This was seconded by OFDBM Ramsay. All were in favor. Motion was passed.

**4. DISCUSSION AND POSSIBLE ACTION REGARDING PINAL COUNTY CWPP**

Representatives from Pinal County Office of Emergency Management attended the meeting to discuss the CWPP. OFDBM Bristow made an amendment to the Resolution for the Board members to approve and sign at the November meeting. Line item was moved to next month's agenda.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF APPARATUS/VEHICLE**

Board acknowledged that Chief Jennings is looking into the purchase of a used Chief's vehicle and encouraged Chief Jennings to continue research into the purchase of another water tender.

**CHIEF'S REPORT**

**• Cancer Awareness Moment.**

**• Fire Dist.**

Eng. 692 is back from California  
Multi-Agency drill update  
Annexation update  
Action regarding amending Fire Board By-Laws

**• Injuries/ Accidents:**

No accidents no injuries.

**• Repairs:**

E-692  
T-691  
Chief-691

**• Cert/Fire wise:**

Hope walk/Drill

**• Grant Report:**

Tina will report.

**• Explorers:**

Multi Agency Drill

- **Brush Dump:**  
Open
- **Call Load Report:**  
Please see OFD website.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.** Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for September 2018. Tina began the presentation with the September 2018 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card). OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, OFDBM Ramsay seconded the motion. All were in favor. Motion passed

7. **ITEMS FOR NEXT MONTH'S AGENDA.**  
Line item #4

8. **ADJOURNMENT**  
OFDBM Ramsay moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion was passed. Meeting adjourned at 7:28pm.

**Next Board Meeting – Wednesday NOVEMBER 14, 2018**

Minutes respectfully submitted,  
Lilliana Gallego – Administrative Assistant  
Reviewed by OFD Board Clerk McMurry or Chairman Hill