

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

AUGUST 21, 2024 / Approved September 18, 2024

Meeting was officially called to order by Acting Chairman McNulty, at 6:00 pm, August 21st, 2024, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL** Board members present: Acting Chairman McNulty, Clerk Guyton, OFDBM Calvert. Absent Chairman Arias, OFDBM Walker.

3. **CALL TO THE PUBLIC** None Present.

4. **ACCEPTANCE OF THE PREVIOUS MINUTES FROM JULY 10, 2024.**

Acting Chairman McNulty called for a motion to accept the minutes from the July 10, 2024 board meeting. Clerk Guyton made a motion to accept the minutes. OFDBM Calvert seconded the motion. All were in favor. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Admin. Manager Acosta presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for July 2024, compared to the total year budget. Acosta then presented the July 2024 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Acting Chairman McNulty called for a motion to accept all the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented. OFDBM Calvert made a motion to accept all financial documents and memorandums. Clerk Guyton seconded the motion. All were in favor. Motion carried. Clerk Guyton signed all the financial documents.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING HR / BOARD / ADMIN POLICIES.**

None presented.

7. **DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL AND SIGNATURES FOR PINAL COUNTY COMBINED RESOLUTION AFFECTING COUNTY TREASURER TRANSACTIONS FOR FISCAL YEAR 2024/25 FOR BOTH THE GENERAL AND PENSION FUNDS..**

Admin. Manager Acosta presented the Pinal County Combined Resolutions for fiscal year 2024/25 to the Fire Board Members. Acting Chairman McNulty called

for a motion to accept and sign the Resolutions. Clerk Guyton made the motion and OFDBM Calvert seconded. All were in favor. Motion Carried. All OFD Board Members present signed the documents.

8. CHIEF'S REPORT.

Fire Dist:

- District update / Fires
- E-692 in California
- Rep. Ciscomani meeting
- Fire School

Injuries/ Accidents:

- None

Repairs:

- R-692 fixed.

Cert/ Firewise:

- Cert / Firewise meeting on 08/13/24.

Grant Report:

- Grant for incinerator update
- Tina will report.

Brush Dump:

- Brush Dump open.

Call Load Report:

- See OFD website.

9. ITEMS FOR NEXT MONTH'S AGENDA..

The usual items. Chief reminded board members that they can call him to have an item placed on the agenda up to 24 hours ahead of a regular meeting.

10. ADJOURNMENT

Acting Chairman McNulty called for a motion to adjourn. Clerk Guyton made the motion to adjourn. OFDBM Calvert seconded the motion. All were in favor. Motion carried. Meeting adjourned at 6:43pm.

Next REGULAR Board Meeting – Wednesday, September 16, 2024.

Minutes respectfully submitted:

Cherie Cheney – Administrative Assistant

Reviewed by OFD Chairman Arias or Clerk Guyton