

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JUNE 10, 2020 / Approved July 8, 2020

Meeting was officially called to order by Chairman Walker, at 6:05 pm, Wednesday, June 10, 2020 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

Board members Present: Chairman Walker, Clerk Arias and remotely connected OFDBM Hill. Board members absent: OFDBM Bristow and OFDBM Brown.

3. **CALL TO PUBLIC** No public present.

4. **ACCEPTANCE OF THE PREVIOUS MINUTES**

Clerk Arias made a motion to accept the minutes from the Special meeting on April 22, 2020. This was seconded by OFDBM Hill. All were in favor. Motion passed. Clerk Arias then made another motion to approve the minutes from May 13, 2020, which was seconded by OFDBM Hill. All in favor. Motion was passed.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING THE IGA BETWEEN PINAL COUNTY AND OFD FOR THE PURCHASE OF A VEHICLE FOR THE OFD CERT VOLUNTEERS**

This is regarding the purchase and use of a new vehicle for OFD CERTs. It will be strictly for use by CERTs, for responding to incidents, transportation to training, or other sanctioned usage by OFD CERTS. No personal use will be allowed. Chairman Walker called for motion to accept the IGA agreement between Pinal County and OFD. Clerk Arias motioned to accept, OFDBM Hill seconded the motion. All in favor. Motion passed. OFDBM Walker and Clerk Arias signed the agreement.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for May 2020. The Admin. Manager began the presentation of the May 2020 actual income and expenses, compared to the total year budget. She then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. She discussed the cash flow projections and that our budget is in the black from last year.

Clerk Arias made a motion to accept the bank statements, reconciliation documents, and balance sheets from May 2020. OFDBM Hill seconded the motion. All in favor. Motion was passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION

With COVID-19 restrictions loosening, Chief Jennings plans on going out to the Campo Bonito area soon to obtain more signatures.

8. CHIEF'S REPORT

- Fire Dist.:
 - COVID-19 update/crew protection
 - Tender update
 - SCBA update
 - Capt. McGovern Eng. Boss status
- Injuries/ Accidents: None
- Repairs:
 - E-691 pump shaft
- Cert/Firewise:
 - Starting activity again
- Grant Report:
 - Tina will report
- Brush Dump:
 - Recently pushed up
- Call Load Report: See Oracle Fire website for information.

9. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES

Nothing to report.

10. ITEMS FOR NEXT MONTH'S AGENDA.

Agenda items #11 and 13.

11. ADJOURNMENT

Chairman Walker called for a motion to adjourn the meeting. OFDBM Hill motioned to adjourn. Clerk Arias seconded the motion. All in favor. Motion passed. Meeting adjourned at 6:55 pm June 10, 2020.

Next REGULAR Board Meeting – Wednesday, July 8, 2020 at 6pm

Minutes respectfully submitted,
Cherie Cheney – Admin. Assistant
Reviewed by OFD Chairman Walker or Clerk Arias